

# Barmby on the Marsh Parish Council

## Meeting Minutes

**Date:** Monday 9<sup>th</sup> April 2018

**Time:** 7.45pm

**Venue:** BOTM Institute

Minutes of the meeting held in the Institute on Monday 9<sup>th</sup> April 2018 and chaired by Mr. Ian Sherriff.

1. **Members Present:** Tim Leighton, Ian Sherriff, David Pridmore, Dianne Hill and Paul Everett.
2. **Apologies:** Clerk – Emily Sherriff, Andrew Falkingham (who has resigned since the last meeting)
3. **Declarations of personal & prejudicial interest:** None
4. **Confirmation of Minutes of the last meeting:** The minutes of the meeting were agreed.
5. **Matters arising from the Minutes of the last meeting:** N/A
6. **Church:** Nothing to report
7. **Chapel:** Nothing to report
8. **Burial Ground:**
  - Drainage –Awaiting Sweetings to attend to commence drainage. It is expected that due to crops being sown in the adjacent field (from where they require access) this work will not be undertaken until the autumn.
  - Trench for water supply - ongoing.
9. **Accounts:**
  - Bank balance stands at £9,003.35
  - Receipts in
    - i. Nil
  - Payments out
    - i. Clerks wages
    - ii. Bank Charges of £13.05
    - iii. Carl Potter re moles - £75
    - iv. Rates for Burial Ground - £78.62
    - v. ERNLLCA – seminar -£22.50
    - vi. Sarah Cook re litter pick £18.75
    - vii. N Oates £269.62
  - The budget for 2018/2019 was discussed in depth and agreed. A copy to be added to the website and formal records. It was decided that it would be best to wait until more funds are available to commit to the purchase of a new War Memorial.
10. **Highways and Paths:**
  - After obtaining the cost of new bins, it was decided that the cost was too high.
  - Instead it was agreed that a Dog waste bag dispenser would be purchased at a cost of £95 (plus bags) and be erected at the end of North Street.
  - IS informed the Council that ERYC had performed their bi-annual Street scene tour of the village the week before and IS had asked them to look at repainting the road markings

outside of the school, adding new ones over the road from the school and also to clear the drains on South Street.

**11. Planning:**

- Nothing to discuss

**12. Roll of Honour**

- It was agreed that due to budgetary constraints the Council could not commit to this project until further funds were available.
- IS to get some samples of what could be obtained for the £2,500 that we can legally spend.

**13. Correspondence / General:** Nothing received

**14. Legal / Statutory**

- Following on from the attendance at a ERNLLCA seminar by IS, it was reported back to the Council that we were deficient in some areas with regard to our procedures etc.
- A new set of Financial Regulations was discussed at length and a final version was agreed. These Regulations are to come into immediate effect and be published on the Council Website
- An updated Members Code of Conduct was issued to all members of the Council
- An updated disclosure form regarding Pecuniary and Non-Pecuniary Interests was also issued – to be completed and returned.
- It was also pointed out that at the moment, we do not have an appointed Internal Auditor. It was agreed that Dianne Hill would approach someone she knows. If this is not successful, then IS would attempt to find someone.
- IS also stated that the Council Standing Orders also needed updating and that he would have a revised draft version ready for the next meeting.

**15. Agenda for next meeting**

- As this one plus separate Agenda to be issued nearer the time

**16. Next Meeting:**

- Monday 4<sup>th</sup> June 2018

**17. AOB**

- It was noted that we had only received one application to fill the vacant post of Councilor – being Simon Frost. It was unanimously agreed to invite him to become a member

There being no other business, the meeting closed at 9:00pm.

Emily Sherriff – Parish Clerk